DATE: September 13, 2019

TO: Deans, Chairs, and Directors of Academic Departments/Programs

FROM: Daniel K Gold, Director, International Academic Programs (IAP)

RE: Faculty in Residence Position for UW in Florence Program during Spring 2021

International Academic Programs (IAP), a unit in the International Division, is accepting applications from UW-Madison faculty who wish to serve as the UW-Madison Faculty in Residence for the UW in Florence Program in Italy during spring semester 2021. Please share this posting with faculty in your department.

Application deadline is Monday, October 7, 2019

The UW in Florence program focuses on European and Italian studies from a multi-disciplinary perspective. The cultural and historical riches of Florence create a unique and vibrant academic environment for program participants. The curriculum is geared towards giving students grounding in Italian language, and an understanding of Italy from both a historical and a cultural perspective, connecting it to greater European and global issues.

The program is administered in cooperation with CET Academic Programs, a study abroad organization based in Washington, DC that has been designing and administering innovative educational programs abroad since 1982. Through their Florence Center, CET staff will handle the on-site administrative oversight of the program (including activities, excursions, student health and safety, and housing matters) and also provide instruction. The Faculty in Residence works collaboratively with CET staff on activities and issues pertaining to UW Madison students and also serves as the primary liaison between CET and IAP, providing regular updates on the students experiences and program happenings.

The CET Center is in a charming building within the historic city center which contains space for faculty, student meeting space, and a computer lab. Most classes are housed in the center, though students will take language classes at the University of Florence. The Faculty in Residence will be provided with a furnished apartment in the vicinity of the Center. Participants will either live in homestays or shared apartments within the same area. Florence offers an ideal setting for a culturally and intellectually rewarding educational experience abroad, while also enabling students to earn credit towards graduation and gain valuable professional experience in one of the cultural and economic capitals of Europe. The program expects to enroll approximately 65 students for the semester.

The program curriculum is as follows:
Two 3-credit courses taught by the Faculty in Residence. The courses will be taught in English to UW students only and should match the curricular goals for the program. Applicants should consider developing content for one of the courses to relate to "The Florentine Experience" (an introduction to the city of Florence, its art, architecture, history and culture). UW students will be required to take at least one course taught by the Faculty in Residence. The two courses taught by the Faculty in Residence can overlap with the topics listed among the CET-taught elective courses.

- Italian language course (4 credits), required for all UW participants and arranged by CET, at the first- or second-year level.
- Elective courses taught by CET faculty in English. The list of courses can be found at: [http://cetacademicprograms.com/programs/italy/florence/academics/](http://cetacademicprograms.com/programs/italy/florence/academics/)

In addition to the teaching listed above, the Faculty in Residence will assist the on-site staff with academic and non-academic issues that may come up in the course of the semester, particularly in recommending out-of-class activities and excursions for the UW-Madison participants that complement their coursework, and interacting with students outside of the classroom to maximize their experience. The Faculty in Residence is expected to be available to UW-Madison program participants for advising and regular check-ins, participate in the CET study tour, and actively engage in student support, including liaising with IAP staff to share resources, throughout the program. The Faculty in Residence is also responsible for assisting IAP with marketing and recruitment efforts for the program, including attending the Study Abroad Fair, as well as for participating in the pre-departure and on-site orientation sessions for participants. After the program completion, the Faculty in Residence will submit a written report and assist IAP with program planning and development efforts for future years of the program.

The Faculty in Residence should plan to be on campus the semester prior to the program due to visa application requirements. The visa process for the Faculty in Residence can be extensive and applicants need to be prepared for a long process with multiple steps, including appearing in-person at the Italian consulate in Chicago, and surrendering their passport for approximately 4-6 weeks for processing. IAP will provide guidance on the visa application process, but obtaining a visa is the sole responsibility of the Faculty in Residence.

This position is open to faculty from all disciplines and academic departments at UW-Madison. Preference will be given to tenured professors. The Faculty in Residence is expected to be on-site in Florence from approximately mid-January through mid-May and will participate in all program events and activities. An important requirement for this position includes the ability to work effectively with undergraduate students in the study abroad context.

Faculty members remain on their departmental budgets while teaching, receiving regular academic salary and fringe benefits for the semester. Replacement costs are not provided; the department must concur in granting leave to the participant.

For the Faculty in Residence, IAP will provide the following:

- One round-trip, economy-class air transportation and associated ground transportation between your home and airports at the program site;
- Housing for the duration of the program;
- A shipping allowance of $500, which can include forwarding of business mail and/or excess baggage charges;
- Visa fees and/or arrival taxes; and
- International health insurance coverage for the duration of the appointment.
Interested faculty should submit electronically a letter of interest, curriculum vitae, and two course proposals (one or two paragraphs for each will suffice) to Nikki Davis, IAP Associate Director for Program Management (nikki.davis@wisc.edu) by the deadline. Any questions about the position can be addressed to Nikki directly.

Additional information about the program can be found at: https://studyabroad.wisc.edu/program/?programId=417