



**University of Wisconsin- Madison**

**INTERNATIONAL ACADEMIC PROGRAMS**

301 Red Gym, 716 Langdon Drive, Madison, WI 53706

Tel: (608) 265-6329, Fax: (608) 262-6998, [www.studyabroad.wisc.edu](http://www.studyabroad.wisc.edu)

DATE: October 21, 2021

TO: Deans, Chairs, and Directors of Academic Departments/Programs at UW-Madison

FROM: Daniel K. Gold, Director, International Academic Programs (IAP)

RE: **Academic Director for 2022-23 Academic Year in Freiburg, Germany**

International Academics Programs (IAP), a unit of the International Division, is accepting applications from faculty who wish to serve as the Academic Director for the Academic Year in Freiburg (AYF), Germany study abroad program during the 2022-23 academic year. Please circulate this announcement among your faculty and encourage those interested to apply.

**Application deadline is Thursday, November 11, 2021**

The University of Wisconsin-Madison, in equal partnership with the University of Michigan, Michigan State University and the University of Iowa, sponsors an academic year study abroad program for undergraduate students at Albert-Ludwigs-Universität in Freiburg, Germany. Approximately 25-40 students enroll each year. Students are housed in university dormitories and the program maintains an office in Freiburg to support students in various ways and help them to benefit as much as possible from their year in Freiburg. The four institutions alternate in providing the Academic Director (AD) and the consortium will be seeking a 2022-23 AD from UW-Madison.

The AYF program offers students the opportunity to improve fluency in the German language while taking a combination of program classes and regular German university courses. The program begins with a one-month orientation period consisting of an intensive German language course and sessions designed to acclimate students to life in Germany. During the academic year, students take courses specifically designed for AYF program participants as well as regular courses at the Albert-Ludwigs-Universität, Pädagogische Hochschule (University of Education), or Sprachlehreinstitut (Language Teaching Institute). AYF program courses include offerings on German language, literature, and linguistics, as well as German and European history and society. The AYF program courses are taught in German by experienced local instructors and the Academic Director. The program also arranges academic internships for interested students during the spring semester with a variety of local companies and organizations.

The AD serves full time for the duration of the program and serves as the program's chief academic, student affairs, and financial officer. The AD also oversees management of the program office and staff, working together closely with the full-time on-site Program Director (PD) in all matters of student affairs and finances. Working as a team, the AD and PD ensure the

integrity of the program and the continuity of best practices from year to year. The PD supports the AD in their role by cultivating long-term contacts with local partners. The AD must be available for regular office hours and in cases of emergency or non-academic student difficulties. The AD teaches a course for the program students, in German, during the fall semester. The AD also oversees and teaches the AYF academic internship course during spring semester. The AD communicates regularly with the home campuses informally and through formal program reports. The AD also must work effectively with the Albert-Ludwigs-Universität faculty and administration.

The AD will assist IAP with marketing efforts for the program at UW-Madison. In addition, the AD will participate in the pre-departure orientation for each campus's program participants remotely via video call as needed.

This is an eleven-month appointment, with the AD arriving mid-August and remaining in Freiburg until mid-July. Important requirements for this position include fluency in the German language, research or related experiences in Germany, a demonstrated interest in international education and the ability to work effectively with undergraduate students. Preference is given to tenured faculty.

The AD remains on his/her department's budget while in service, receiving regular academic salary and fringe benefits. Replacement costs are not provided. Therefore, the department must concur in granting the Academic Director leave during the term of service.

For the UW-Madison AD, IAP will provide the following:

- Round-trip, economy-class airfare, associated ground transportation, and expenses for an orientation visit to the program site in Freiburg for 3-5 days during spring semester 2022 if possible;
- One round-trip, economy-class airfare and associated ground transportation between your home and airports at the program site for the program year;
- A furnished apartment in the *Studentensiedlung*, which includes payment of the monthly rent including the basic charge for utilities and a parking space, as well as the basic monthly fees for the telephone, modem, and cable TV hook-up;
- Summer salary and fringe to a maximum of \$20,000;
- Shipping costs of up to \$1,000, which can include forwarding of business mail and/or excess baggage allowance;
- Visa fees and/or arrival taxes; and
- CISI health insurance coverage for the duration of the appointment.

Interested faculty should submit electronically a letter of interest, curriculum vitae, and two course proposals (one or two paragraphs for each will suffice) to Dan Gold, IAP Director, at [daniel.gold@wisc.edu](mailto:daniel.gold@wisc.edu) by the deadline.