



University of Wisconsin-Madison

INTERNATIONAL ACADEMIC PROGRAMS

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DATE: January 31, 2023

TO: Deans, Chairs, and Directors of Academic Departments/Programs at UW-Madison

FROM: Daniel K Gold
Director, International Academic Programs (IAP)

RE: Faculty Director for the 2024-25 Academic Program in Aix-en-Provence, France

International Academic Programs (IAP), a unit of the International Division, is accepting applications from faculty who wish to direct the Academic Program in Aix-en-Provence, France during the 2024-25 academic year. Please circulate this announcement among your faculty and encourage those interested to apply.

Applications are due March 6, 2023

Located in the Provence region of southern France, the Academic Program in Aix-en-Provence (APA) is designed to help students explore the French language and culture. The program is dedicated to offering students high-quality education in the humanities, social sciences, arts and science. Students participate for a semester or academic year taking program-specific courses, as well as courses offered at the local university, Aix-Marseille Université (AMU). The Aix-Marseille Université Faculte des Lettres offers courses in cinema, education, geography, history, art history, archeology, communication, foreign languages, French literature, music, philosophy, psychology, sociology, and theatre. The Aix-Marseille Université Faculte of Science offers courses in the sciences. The Aix-Marseille Université Sciences Po-Aix offers courses in political science, international studies, communications, European Union, economics, history, journalism, law, and French and European Institutions. In addition, lower level language students can enroll at SUFLE, a language institute located at AMU.

This program is administered in joint cooperation with Indiana University. The Faculty Director position is a full-time appointment from mid-August 2024 to mid-July 2025. The Faculty Director will teach one course (in French) for the APA Program and assist on-site staff with academic and non-academic issues related to the APA Program. The Faculty Director will oversee the APA course offerings, develop new programmatic tracks and endeavors on behalf of the APA Program, and serve as the APA Program's liaison with the local academic community and administration. Additionally, the Faculty Director works in collaboration with faculty from AMU to select one Master's student to serve as a teaching assistant in UW-Madison's French Department the following academic year.

The Faculty Director is available daily in the APA office to assist students and staff and serves as an emergency contact person for the program. The Faculty Director supervises all operations of the on-site program, including the day-to-day work of the Program staff in the APA office which consists of the APA Assistant Director, and communicates regularly with the home campuses informally and through formal program reports and monthly financial reports. The Faculty Director is also expected to connect with program participants outside of the classroom, including participation in 3-to-4-day trips per semester as well

as attending and organizing local events and activities. The Faculty Director reports to the Director of International Academic Programs (IAP) or designate at the University of Wisconsin-Madison.

The Faculty Director is also responsible for assisting IAP with marketing and recruitment efforts for the Program, as well as for participating in the pre-departure and on-site orientation sessions for participants. After the program completion, the Faculty Director will serve as the UW Faculty Liaison for the 2025-26 academic year and assist IAP with program planning and development efforts for future years of the Program.

The position is open to faculty who are fluent in the French language, have research or related experiences in France or in a Francophone country, demonstrate interest in international education, and have the ability to work effectively with undergraduate students. Preference is given to tenured faculty; however, senior lecturers are also encouraged to apply. Applications from faculty who have not previously led study abroad/away programs are encouraged.

The Faculty Director remains on his/her department's budget while in service, receiving regular academic salary and fringe benefits. Replacement costs are not provided; the department must concur in granting leave to the Faculty Director.

For the Faculty Director, IAP will provide the following:

- One round-trip, economy-class airfare and associated ground transportation from your home to Aix-en-Provence for the Faculty Director for the program year;
- Housing in the furnished Faculty Director Program apartment (the APA program pays full rent, all tax and insurance responsibilities for the apartment, as well as basic repair and apartment equipment upkeep);
- Shipping costs of up to \$1,000, which can include the forwarding of business mail and/or extra baggage allowance;
- Visa fees and residence permit (carte de sejour) for the Faculty Director;
- Summer salary calculated on a basis of 2/9th of your base salary to a maximum of \$13,000, plus summer fringe benefits, to be disbursed during Summer 2025;
- One round-trip economy-class airfare, associated ground transportation costs and meal expenses for an orientation visit of 5 to 6 days to Aix-en-Provence during the spring preceding the start of the program year for the Faculty Director, if requested; and
- CISI health insurance coverage for the orientation trip and program duration.

Interested faculty should submit electronically a letter of interest, curriculum vitae, and two course proposals (one or two paragraphs for each will suffice). Additionally, please submit a letter (electronically) from your department chair, stating acknowledgement of your application and the terms of the appointment listed in the position description. Submit all application materials to Emma Wasserstrom (ewasserstrom@wisc.edu), IAP Resource Center Coordinator, who can also respond to any questions about the position.

Additional information about the program can be found [here](#).