



DATE: September 19, 2023

TO: Deans, Chairs, and Directors of Academic Departments/Programs at UW-Madison

FROM: Daniel K. Gold, Director, International Academic Programs (IAP)

RE: **Faculty in Residence Position for UW in London Program Spring 2025**

International Academic Programs (IAP), a unit in the International Division, is accepting applications from UW-Madison faculty who wish to serve as the Faculty in Residence for the [UW in London](#) program during spring semester of the 2024-2025 academic year. Please circulate this announcement among your faculty and encourage those interested to apply.

Application deadline is October 20, 2023

Located in the heart of London, in the Royal Borough of Kensington and Chelsea, the [UW in London](#) program is designed to capitalize on the rich artistic and cultural resources of the city. The academic program is dedicated to offering undergraduate students high-quality education in the humanities, social sciences, business, and arts. The Faculty in Residence is expected to be on-site in London (from approximately early-January through late-April 2025) and will participate in all program events and activities.

The program is administered in cooperation with [Foundation for International Education](#) (FIE), a London-based non-profit educational organization that has been designing and administering innovative educational programs abroad since 1998. Based in their Foundation House, FIE staff will handle the on-site administrative oversight of the program (including activities, excursions, student health and safety, and housing matters) and also provide instruction. The Faculty in Residence works collaboratively with FIE staff on activities and issues pertaining to UW-Madison students and also serves as the primary liaison between FIE and IAP, providing regular updates on the students and program.

[Foundation House](#) is the administrative hub of the [FIE Kensington Campus](#). Conveniently located across the street from Gloucester Road Underground Station, Foundation House provides classroom space, a student common room, faculty lounge, and FIE leadership offices. All courses are taught through Foundation House with other program participants and students attending FIE from other U.S. universities. FIE maintains a dedicated faculty residence near its Kensington Campus. The building contains five fully-furnished 2 bedroom, 1 bathroom apartments. The Faculty in Residence may choose to live in FIE housing (pending availability) or search for private housing in London.

The Faculty in Residence is responsible for assisting IAP with marketing and recruitment efforts for the program, including attending any marketing events, the study abroad fair, as well as participating in the pre-departure and on-site orientation sessions for participants.

International Academic Programs

International Division

301 Red Gym

University of Wisconsin-Madison

Tel: 608-265-6329

716 Langdon Street

Fax: 608-262-6998

Madison, Wisconsin 53706

www.studyabroad.wisc.edu

The program expects to enroll approximately 60 students, including a cohort of [UW Global Launch in London](#) participants who are spending their first-year at UW-Madison in London. Total enrollment can fluctuate year-to-year, depending on the number of qualified student applicants.

UW in London participants enroll in 12-18 credits on the program:

- 1 FIE Key Course (3 credits): *British Life & Business*; *British Life & Cultures*; *British Life & Europe*; OR *British Life & Visual Media*
- 1 UW Professor course (3 credits)
- 1 FIE Internship placement & course OR Service Internship placement & course (3 credits)
- 1-3 FIE [elective courses](#) (3 credits each)

UW Global Launch in London participants enroll in 15 credits for Spring semester:

- 1 UW Professor course (3 credits)
- 1 FIE Comm B course: *The Nature of Story Creative Writing* (3 credits)
- 1 FIE Service Internship placement & course (3 credits)
- 2 FIE electives (3 credits each) from an option list selected by IAP

The Faculty in Residence is responsible for teaching two 3-credit courses. UW in London and UW Global Launch in London participants are required to take at least one course taught by the Faculty in Residence. Due to high enrollment numbers and space restrictions, the Faculty in Residence will most likely need to teach two sections for at least one of their courses. The courses will be taught to UW-Madison students only and should match the curricular goals for the program. Applicants should consider developing content for one of the courses to relate to “The London Experience” (an introduction to the city of London, combining classroom instruction with on-site learning through field-trips and excursions to historically and culturally significant sites). The two courses taught by the Faculty in Residence can overlap with the topics listed among the FIE-taught elective courses.

In addition to teaching, the Faculty in Residence will assist the on-site staff with academic and non-academic issues that may come up in the course of the semester, including planning several out-of-class activities and excursions for the participants that compliment their coursework, interact with students outside of the classroom to maximize their experience, and serve as a mentor to the first-year students. The Faculty in Residence is expected to be available to UW-Madison students for advising and regular check-ins; participate in all program events and activities, and actively engage in student support, including liaising with IAP staff to share resources, throughout the program. After completing the program, the Faculty in Residence will submit a written report and assist IAP with program planning and development efforts for future years of the program.

This position is open to faculty from all disciplines and academic departments at UW-Madison. An important requirement for this position is the ability to work effectively with undergraduate students in the study abroad context. Preference is given to tenured faculty; however, senior lecturers are also encouraged to apply. Faculty who have not previously led study abroad/away programs are encouraged to apply.

The Faculty in Residence will remain on their department’s budget while in service, receiving regular academic salary and fringe benefits. Replacement costs are not provided; the department must concur in granting leave to the faculty member.

For the Faculty in Residence, IAP will provide the following:

1. One round-trip, economy-class airfare and associated ground transportation costs between your home and airports at the program site;
2. A housing allowance up to \$13,500 to partially defray housing costs during the program;

3. A shipping allowance of \$500 which can include forwarding of business mail and/or excess baggage charges; and
4. International health insurance coverage for the duration of the program.

Interested faculty should submit (electronically) a letter of interest, curriculum vitae, and two course proposals—one or two paragraphs for each will suffice. Additionally, please submit (electronically) a letter from your department chair, stating acknowledgement of your application and the terms of the appointment listed in the position description. Submit all application materials to Emma Wasserstrom (ewasserstrom@wisc.edu), IAP Resource Center Coordinator, who can also respond to any questions about the position.

Additional information about the program can be found at:

www.studyabroad.wisc.edu/UWLondon